

CONSTITUTION

PREAMBLE

The purpose of the organization is to recognize students with high academic achievement and to promote educational benefits.

ARTICLE I - NAME

SECTION 1. The name of this organization shall be Tau Omicron Tau (T. O. T.).

TAU OMICRON TAU

SECTION 1. CONSTITUTION, BYLAWS, AND AMENDMENTS

- a. To help the school and to promote educational projects.
- b. To help persons of the school who have educational benefits.

ARTICLE II - MEMBERSHIP

SECTION 1. Membership of this organization shall be limited to

KANSAS COLLEGE OF TECHNOLOGY
2409 SCANLAN AVE.
SALINA, KANSAS

SECTION 2. Members shall be qualified as follows:
a. New members will be accepted by the organization upon attaining a cumulative GPA of at least a 3.25 cumulative GPA.

- b. Members whose overall grade average fall below the specified 3.25 shall be placed on probation for one semester with a loss of officer privileges. Members on probation who fail to maintain a 3.25 overall grade point average shall be dropped from the membership roll.

REVISED May 9, 1990

- c. Members who fail to attend a minimum of one semester and/or show no activity in the organization shall be removed by the Executive Board. At each monthly meeting of the Executive Board, at this time, members in violation shall be dropped from the membership roll. This policy shall be enforced.

- d. At the second regularly scheduled meeting of each semester, initiation of new members shall be held. The policies, will be explained.

CONSTITUTION

PREAMBLE

The purpose of the organization is to recognize students with high academic achievement and to promote educational benefits.

ARTICLE I. - NAME

SECTION 1. The name of this organization shall be Tau Omicron Tau (T. O. T.).

ARTICLE II. - OBJECTIVES

- SECTION 1. The objectives of this organization shall be:
- SECTION 2. a. The recognition of students with high academic achievements.
 - SECTION 3. b. To help the school and students through worthwhile projects.
 - AD c. To help persons of the larger community who have educational handicaps.

ARTICLE III. - MEMBERSHIP

- SECTION 1. Membership of this organization shall be limited to full-time or part-time degree seeking students as defined by the policies of the Kansas College of Technology.
- SECTION 2. Members shall be qualified as follows:
- SECTION 3. a. New members will be invited to join the organization upon attaining 12 credit hours with at least a 3.25 cumulative GPA.
 - b. Members whose overall grade average fall below the specified 3.25 shall be placed on probation for one semester with a loss of voting privileges. Members on probation who fail to re-establish the 3.25 overall grade point average shall be dropped from the membership roll.
 - c. Members that miss 3 unexcused meetings in a semester and/or show no participation in the organization shall be reviewed by the Executive Board, at each monthly Executive Board meeting. At this time, members in violation will be dropped from the membership roll. This is to be strongly enforced.
 - SECTION 4. d. At the second regularly scheduled meeting of each semester, initiation of the new members, as set in the policies, will take place.

ARTICLE IV. - DUES

- SECTION 1. The dues of this organization shall be set by the bylaws.
- SECTION 2. Special assessments may be made upon approval of three-quarters of the members present at any regular meeting.

ARTICLE V. - OFFICERS

- SECTION 1. Only members of good standing as described in Article III of this Constitution shall be eligible for office.
- SECTION 2. Officers of this organization shall consist of a President, Vice-President, Secretary, and Treasurer.
- SECTION 3. The duties of the officers shall be set forth in the bylaws.

ARTICLE VI. - NOMINATION AND ELECTION OF OFFICERS

- SECTION 1. Officers shall serve for a term of one year and no officer shall be eligible to hold the same office for two consecutive terms.
- SECTION 2. The election of officers shall be by ballot at the second regularly scheduled meeting in April with installation at the spring banquet or at the first regularly scheduled meeting in May.
- SECTION 3. Nomination for officers shall be made by a nominating committee consisting of three members appointed by the Executive Board prior to the end of March. The faculty advisor shall serve as an ex-office member of this committee
- a. The nominating committee shall report at the election meeting the names of not more than two candidates for each office to be filled.
 - b. The consent of each candidate must be obtained before his or her name is placed in nomination.
 - c. Additional nominations may be made from the floor providing the consent of each candidate has been obtained before his or her name is placed in nomination.
- SECTION 4. In the event of a vacancy in any elected office, the person holding the office immediately subordinate thereto shall assume that office. A vacancy thus created shall be filled by an appointee of the Executive Board.

SECTION 5. No more than two offices shall be filled by one technology.

ARTICLE VII - EXECUTIVE BOARD

SECTION 1. The Executive Board shall consist of the officers of the organization and the faculty advisor(s).

SECTION 2. The duties of the Executive board shall be:

- a. To transact necessary business between regular organization meetings and such other business as may be referred to it by the organization.
- b. To establish necessary committees.
- c. To present a business report at regularly scheduled meetings of the organization.
- d. To prepare and submit to the organization for approval, a budget for the forthcoming year by the first regularly scheduled meeting in May.
- e. To approve all bills within the limits of the budget.

SECTION 3. An Executive Board meeting shall be held prior to the first regularly scheduled meeting of each month. All meetings of the Board shall be called by the President.

ARTICLE VIII. - MEETINGS

SECTION 1. Regularly scheduled meetings shall be held on the second and fourth Wednesday of each month during the semester.

- a. The first regular meeting of each month shall be a business meeting.

- b. The second regular meeting of each month shall be left open for programming.

SECTION 2. Special meetings may be called by the Executive Board, three days notice having been given by the vice-President.

SECTION 3. At any meeting of the organization a quorum of 25% of the membership in good standing will be required in order to transact business of the organization. It shall require a majority of the membership present at the meeting to take action on any resolution.

ARTICLE IX. - AMENDMENTS

- SECTION 1. The Constitution and bylaws may be amended at any regularly scheduled meeting of the organization by a two-thirds vote of the members present and voting, provided that notice of the proposed amendment shall have been given at the previous meeting.

ARTICLE X -BYLAWS

- SECTION 1. The bylaws shall govern all procedures under this Constitution

ARTICLE XI - EFFECTIVE DATE

- SECTION 1. This amended Constitution shall become effective upon its adoption by the organization May 9, 1990.

BYLAWS

- BYLAW 1. New members shall be invited to join the organization after posting of the grades each semester.

- BYLAW 2. Membership
- a. A member shall be considered in good standing if his or her dues are paid in accordance with these bylaws and his or her grade point average is 3.25 or above.
 - b. A member failing to remit dues as set forth above shall become delinquent, and upon notification by the Treasurer, shall be dropped from the membership rolls.
 - c. To be reinstated, a former member shall have only to meet the current qualification for membership and pay the current semester's dues.

- BYLAW 3. Dues
- a. Dues of members shall be \$2.00 per semester.
 - b. Semesters shall be as set by the Kansas College of Technology's calendar.
 - c. Dues are payable at the beginning of each semester.
 - d. Dues for each new member are payable upon invitation to join the organization.
 - e. Dues are delinquent after the third regularly scheduled meeting of each semester.

BYLAW 4.

Duties of Officers

- a. The President shall preside at all meetings of the organization; he or she shall be an ex-office member of all committees; he or she shall act as chairman of the Executive Board.
- b. The Vice-President shall preside during the absence of the President; he or she shall be chairman of the membership committees and shall act as chairman of the program committees, if committee chairman and co-chairmans have not been appointed.
- c. The Secretary shall record the minutes of all meetings; he or she shall maintain a current copy of the Constitution and Bylaws; he or she shall handle all correspondence of the organization and Executive Board; he or she shall maintain a current membership roll.
- d. The Treasurer shall have custody of all funds of the organization and shall deposit the same as directed by the Board; he or she shall give an oral treasurer's statement at each meeting and present a financial statement at the last meeting of each semester. He or she shall be bonded.

BYLAW 5.

Committees

- a. The following standing committees shall be appointed by the Executive Board:
 1. Membership
 2. Projects
 3. Program
 4. Activities
 5. Cap and Gowns
- b. It shall be the policy in the appointment of committees that an endeavor be made to maintain in the committee membership equitable distribution among the various technologies.
- c. It shall be the policy in the appointment of committees that a chairman and a co-chairman be appointed by the Executive Board for each committee.

BYLAW 6.

Order of Business

- a. The order of business at all meetings shall be:
 1. The reading of the minutes of the previous meeting and action thereon.

2. Reports of the President, the Secretary, the Treasurer, and the chairperson of committees.
 3. Unfinished business.
 4. New business.
 5. Program.
 6. Adjournment.
- b. Robert's Rules of Order, revised, shall be the standard of parliamentary procedure of the organization where they do not conflict with these bylaws.

BYLAW 7. These amended bylaws shall become effective upon their adoption by the organization May 9, 1990.

AMENDMENTS

- AMEND. 1. Jackets, T-Shirts, and items that T.O.T. makes available for members at a reduced price or for free.
- a. The purchase of jackets, T-shirts, etc., through T.O.T. will be available only in the Fall semester.
 - b. A spending limit by T.O.T. of \$12.00 per item, and additional costs for such items shall be incurred by the member.
 - c. T.O.T. will be allowed only to purchase or help purchase one item per year per member.
 1. Clarification:
 - a. Once the organization helps to purchase a jacket for the member, and that member also wants a sweatshirt, the member must incur the full purchase cost of that item.
- AMEND. 2. Faculty Advisors.
- a. It is the duty of the Faculty Advisor(s) to provide the interpretation of all amendments and bylaws of this Constitution. In any circumstances that the meaning of any of the amendments and/or bylaws of this Constitution is in question, the Faculty Advisor(s) interpretation is to be the resolution.
- AMEND. 3. A copy of this Constitution shall be given to each new member at the new member initiation meeting.
- AMEND. 4. These changes and additions shall take effect on May 9, 1990.